



Terms of Reference

Vice Captain

Select Interclub teams, make match pairings and follow up with other clubs as necessary.

Organize the meal for home Interclub matches. Publish match results.
Organize the Interclub match dates for the following golf year.

Organize the KO's. Establish rules. Make the draw together with the CompSec and the Webmaster. Coordinate entry fees with Treasurer. Update the club website if necessary. Make sure that the matches are played on time. Publish match results.

Participate in the Disciplinary Committee composed of Captain, VC, CompSec and Director of Golf as per the code of conduct published on the member's website.

Work with the DoG and CompSec create the fixtures diary for next year.

Assume the role of the Captain when the Captain is away or unavailable.
Assist the Captain as needed. Represent the committee at golf club events where the Captain can not be present.

Assist with obtaining sponsorship for members events. Participate in committee meetings.

Note: The Vice Captain is a 2 year commitment with the understanding that you will be the Captain the following year subject to approval by Secret Valley Management.

January 2025